

CODDINGTON COMMUNITY ASSOCIATION
Charity Number 1116780

MINUTES OF THE FINAL AGM
HELD ON
THURSDAY 20th MAY 2021
Virtual meeting via Zoom

1. Attendees: Trustees: Malcolm Baker (Chairman), Mark Burrell, Mike Cox, Maggie George, Marion Fox Goddard (Clerk), Barry Wellard.

No members of the public joined the meeting (despite public notices in the local newspaper and social media).

2. Apologies for absence

Louise Holliday, Anita Smith, Jonathan Smith, Clare Tewson.

3. Chairman's report

Chairman's Report
Final AGM Coddington Community Association
Charity 1116780

When the charity 'Coddington Community Association' was originally set up it was with the intention of a members who were able to vote on certain matters. However, over the years the active membership was seen to dwindle and become ineffective. To correct this and allow the trustees to make all the decisions an update to the charity structure was required.

Additionally, revisions and updates to the Charities Act which include some amendments in the favour of Trustees made it necessary to update our governing document. Also, since the charity started with all volunteers the move to employing staff is better supported by an updated governing document.

In order to affect these changes a new charity had to be set up with a new governing document. This has been completed. Our finances have been reviewed at the end of the financial year to conclude the business of the charity 'Coddington Community Association' and allow all business to be taken up by the new charity 'Coddington Community Association – CIO'. This change was made easier by not having any assets to transfer.

The new governing document brings us up to date with our operating methods in line with new technology and provides the trustees with more protection. The trustees are no longer liable for debts of the charity.

During the past 12 months, during the lockdown, our staff have been on furlough and we have been supported by the Newark and Sherwood District Council with support grants to cover operating costs. We have kept up with the certification of the building to maintain readiness for reopening. We are welcoming back our users along with some new bookings bringing more activities to the area.

We are currently looking into replacing the main hall lighting as the fittings are not reliable anymore. We are looking into installing new lighting which would make the hall more inviting for parties and other events which do not require the sports lighting.

I would like to thank the trustees and our employees for their support during the previous year and look forward to working with them in the next year.

Malcolm Baker
Chairman

3. Acceptance of the Independent Auditor's Report for 2020/21 and Adoption of the Accounts for 1st August 2020 to March 31st, 2021

The trustees unanimously agreed to accept the auditor's report and adopt the accounts. Proposed by M. George, Seconded by M. Cox.

Independent examiner's report to the trustees of Coddington Community Centre

I report to the trustees on my examination of the accounts of the Coddington Community Centre (the Trust) for the period 1 August 2020 to 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I confirm the figures as per the attached Coddington Community Centre Statement of Accounts for the year 2020/21.

Signed:



Name: Jill Skelley

Address: 8 Windsor Avenue, Newark. NG24 4JA

Dated: 18 April 2021

CODDINGTON COMMUNITY CENTRE

CLERK:

Marion Fox Goddard
Coddington Community Association
Coddington Community Centre
Beckingham Road
Coddington
NG24 2TP

FINAL STATEMENT OF ACCOUNTS FOR THE YEAR 2020/21

Community Account

Opening Balance	£7188.97	1st August 2020
Closing Balance	£8589.68	31st March 2021
Total Receipts	£15,825.73	
Total Payments	£14,425.02	

Business Premium Account

Opening Balance	£21,959.89	1 st August 2020
Closing Balance	£21,964.03	31 st March 2021
Total Interest Receipts	£ 4.14	

**Bank Reconciliation
Coddington Community Association**

Period Ending 31-Mar-21

Prepared by: *Marion Fox Goddard, Clerk*
Date: 07 April 2021

Balance per bank statement as at 31-March-2021

	£	Total £
Reserve Account	£21,964.03	
Main Account	£8,589.68	
		30,553.71

Net bank balances as at 31-March-2021 £30,553.71

The net balances reconcile to the Cash book (receipts and payments)

CASH BOOK

Opening Balance	£29,148.86
Add: Receipts in the year	£15,829.87
Less: Payments in the year	£14,425.02
Closing balance per cash book as at 31-March-2021	<u><u>£30,553.71</u></u>

Coddington Community Centre Accounts 2020/21

(with the previous two financial years shown for comparison)

Current Account	2020/21 (1/8/20 to 30/3/21)	2019/20	2018/19
Opening Balance	£ 7,188.97	£ 2,283.11	£ 2,998.67
Income			
Hire	£ 1,974.50	£ 18,365.93	£ 27,888.92
Interest		£ 0.35	
Feed in tariff		£ 692.24	£ 542.96
Bond	£ 75.00		
Grant (Covid/HMRC Furlough)	£ 13,776.23	£ 12,535.45	
Total Income	£ 15,825.73	£ 31,593.97	£ 28,431.88
Expenditure			
Audit	£ 100.00		
Cleaning products/fogger	£ 514.98		
Donations	£ -		£ 304.82
Electric	£ 1,489.20	£ 401.38	£ 2,868.00
Entertainment		£ -	£ 180.00
Expense Claims	£ 98.94	£ 2,005.52	£ 2,295.55
Fundraising Costs	£ -	£ 20.00	£ 285.00
Gas	£ 824.51	£ 4,320.97	£ 1,311.80
HMRC	£ 934.86	£ 1,357.20	£ 2,133.63
Insurance	£ 624.20	£ 1,873.86	£ 1,839.52
Licence	£ 20.00		
Maintenance & Repairs	£ 1,126.53	£ 7,127.22	£ 4,333.44
Performing Rights Licence		£ 124.80	
Phone	£ 111.25	£ 149.70	£ 131.34
Refuse Collection	£ 585.96	£ 431.84	£ 658.33
Software	£ 118.80	£ 190.56	
Stationery		£ -	£ 283.20
Wages	£ 7,738.11	£ 11,155.05	£ 10,996.21
Water	£ 63.76	£ 118.35	£ 201.60
Wifi	£ 73.92	£ 63.48	
Total Expenditure	£ 14,425.02	£ 29,339.93	£ 27,822.44

Savings Account	31 March 2021	31 July 2020	31 July 2019
Balance	£ 21,964.03	£ 21,959.89	£ 23,323.07

5. Official hand over of all business of running Coddington Community Centre to CODDINGTON COMMUNITY ASSOCIATION CIO, Registered Charity Number: 1192482

On behalf of the trustees of Malcolm confirmed the handover of all Coddington Community Association (Registered Charity Number: 1116780) business and assets to the new charity Coddington Community Association CIO, Registered Charity Number: 1192482.

Meeting Closed at 19:13.